

# ANTELOPE SCHOOL DISTRICT GOVERNING BOARD MEETING

DATE OF MEETING: TUESDAY, September 16, 2014  
TIME OF MEETING: 5:30 P.M. Closed Session  
6:00 P.M. Open Session

**\*\*\*\*PLACE OF MEETING: Plum Valley School-Library\*\*\*\***

BOARD MEMBERS:  
DAN BOONE, PRESIDENT  
JAMES KEFFER, CLERK  
JAMIE HICKOK, MEMBER  
SHANNON BARROW, MEMBER  
BRET RICHARDS, MEMBER

## EXPECT MORE

*“Preparing All Students for Opportunities at a Higher Level of Education”*

### MINUTES

**1. CALL TO ORDER- ROLL CALL 5:30 P.M.**

Boone, Dan	Present
Barrow, Shannon	Present
Hickok, Jamie	Present
Keffer, Jamie	Absent
Richards, Bret	Present

**2. PUBLIC COMMENT ON CLOSED SESSION**

None

**3. CLOSED SESSION**

(1) Conference with Labor Negotiator - Government Code 54957.6  
Agency Negotiator - Richard E. Hassay  
Represented Associations - ATA  
Confidential Management

(2) Personnel

(3) Public Employment: Complaint Against District Employee (Govt. Code Section 54957)

**4. RECONVENE TO OPEN SESSION Approximately 6:00 P.M.**

**5. REPORT OUT OF CLOSED SESSION 6:25 pm**

**6. PLEDGE OF ALLEGIANCE**

**7. ADDITIONS OR ADJUSTMENTS TO THE AGENDA**

Item 12.1 Remove

Item 12.3 Change “Resignation” to “Retirement”

**8. AUDIENCE TO ADDRESS THE BOARD**

None

**9. CONSENT CALENDAR**

All matters listed under the consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or public requests specific items be discussed and/or removed from the Consent Calendar.

**9.1 The Minutes of:** Regular Meeting: August 19, 2014

**9.2 Warrants List for:** August, 2014 of \$ 249,520.62

Bret Richards, Board Member recommended that any purchases for food service items should be negotiated for pricing because this is an area where negotiating is common.

**9.3 Interdistrict Requests**

**a. Outgoing 13**

**b. Incoming 13 (6 renewals)**

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Second
Keffer, Jamie	Absent
Richards, Bret	Motion

**10. REPORTS**

**10.1 Antelope Elementary School Principal's Report**

Mr. Richard Hassay, Principal/Superintendent reported that there are good things happening at Antelope Elementary School (AES). Enrollment is at 411. The RTI Programs are in motion. The Literacy Class is seeing over 80 students per day. The Math Center rotates students through the Center with 15 students at a time in 20 minute increments. Intervention Teachers are pushing into the classrooms to view how the students work in their own "home Room" classes. AES has the new P.E. Program in place where students participate in 50 minutes of class, twice weekly. The program is run by the Certificated Staff, Karen Arrowsmith and Maria Humphreys and the two teachers are doing a great job organizing the program.

Our T-K classroom has 19 students enrolled and Mrs. Pray is doing a fantastic job with the class. On 9/17 a fire drill and lock-down drill are scheduled. Sept 24 and 25, the 3<sup>rd</sup> grade classes are scheduled for their musical performance.

**10.2 Berrendos Middle School Principal's Report**

Mr. Jim Weber, Principal reported that they are moving forward with student behaviour with 30% of the students participating in student activities. Attendance is at 97.8%.

This week, the blended learning classes will begin on Monday, Tuesday, and Friday which will include Middle School Spanish 1 during Matador classes. On-line Grade Book Systems are being transferred into the Aeries System. The email database is building. Bus Evacuation Drills are scheduled for 9/17/14 with Fire Drills schedule the following week.

**10.3 Manton Elementary School Administrative Designee's Report**

Mr. Barney Thomas, Administrative Designee reported that enrolment is at 38 students. Accelerated Reading is up and running and most students have been assessed. A goal for Intervention is needed. Mrs. Pearce has been visiting the school and Aimsweb is in process. The Manton School Community Club is footing the bill for the 6<sup>th</sup> grade Science Camp at \$50.00 per student and Camp is held Oct. 1-3 in Mill Creek. Bus Evacuation is scheduled.

**10.4 Plum Valley Elementary School Administrative Designee's Report**

Mr. Barney Thomas, Administrative Designee reported that the Plum Valley Booster Club will pay \$45.00 of the \$50.00 Science Camp Fees for the Plum Valley Students and parents will be responsible for \$5.00 per student. Camp is scheduled for Oct. 1-3 in Mill Creek.

Mrs. Cindy Nellums reported Interventions are in place Thank you to Teresa Cottier and Stacey Pearce for getting the Accelerated Reading in place. The students at Plum Valley have an exercise routine every morning prior to beginning classes and it seems to be working for the students. Enrollment is at 20. Fire Drills have taken place.

### **10.5 Curriculum Report**

Mrs. Teresa Cottier, Curriculum Coordinator distributed hand-outs to the Board Members for the District Assessment Calendar. The document shows the windows of assessment for all students in the District. Aimsweb will assess all students in the District, over 700 students, 3 x per year. EADMS will be tracking the Common Core Standards, 3 x per year and there is the emphasis on writing, 3 x per year. Writing in Grades K-5 will be samples of writing and Grades 6-8 will be writing performance tasks. Fall, winter, and spring will be the benchmarking areas.

Teresa shared the data and results via the internet and also thanked the Board Members for the opportunity of restructuring-district wide. AES and BMS now have fantastic Literacy Centers and will now begin to send the Center Leaders for staff support to the mountain schools.

A request by the Board to bring a comparison with Aimsweb assessments for the 12/13 and 13/14 years.

### **10.6 Superintendent's Report**

Mr. Richard Hassay, Superintendent reported the District enrolment at 717 students, with 4 students enrolled at the CDS site. QZAB funds are 100% expended on the project. Mr. Hassay informed the Board that the e-cig policy will be included in the new school handbooks with possibly the addition of 1 page per school with specific information that pertains to that one school only and he hopes to have the new handbooks available by January 2015.

Dena Owens, Stacey Pearce, Stephanie Marine, and Teresa Cottier have spent a lot of time to make the Assessment Programs work for all students in the District.

The blended learning classes at BMS have begun and there are enough seat licenses for all students in the District, including the mountain schools. Students cannot be enrolled in the Spanish Classes if they are enrolled in an Intervention Class. However, they can receive a user name and password to access curriculum at home. On Friday, we will go on-line with students and we will see if we have any technical issues.

A Board Member requested information on the ability for RBHS to take on all students that have completed the Spanish Courses in the middle schools to have the opportunity to enroll in Spanish II Courses as a freshman? Mr. Hassay has not yet discussed this issue with the Superintendent, Mr. Brose but plans to talk with him about this issue that was brought up at the August 2014 Board Meeting.

### **10.7 Attendance Report**

(None at this time)

## **11. PUBLIC HEARING Open Hearing: 6:55 pm Close Hearing: 6:56 pm**

### **11.1 Instructional Materials Fund Hearing**

Summary: Public Hearing on the sufficiency of State adopted materials

No comments from the audience

## **12. ITEMS FOR ACTION**

**12.1 Public Employment: Complaint against District Employee (Govt. Code Section 54957)**  
Removed Item 12.1 per Item 7

**12.2 Approval of Personnel Changes**

**New Hires: Alamo, Tammy - Business Manager  
Hassel Jr., Robert - Custodian  
Pray, Carrie - Classroom Teacher  
Zdanovich, Sergey - Custodian**

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Motion
Keffer, Jamie	Absent
Richards, Bret	Second

**12.3 Consider Approval of Staffing Recommendations:**

**Retirement: Ernest Stamp, Custodian  
Retirement: Retirement: Illeen Graham, Assistant Cook/BMS**

Jamie Hickok, Board Member commented "He hopes all goes well for the employees leaving the District."

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Motion
Keffer, Jamie	Absent
Richards, Bret	Seconded

**12.4 Consider Approval of 2013/2014 SACS Report for Fiscal Year Closing**

Maxine Barrett, Business Manager reviewed the 2014/2015 Unaudited Actuals Summary with the Board including the Ending Fund Balances. The Cafeteria Fund 13 has a high ending balance and needs to be spent down to meet the requirements of the State of California. Bret Richards, Board Member suggested that if the Cafeteria Funds need to be spent-the replacement of more energy efficient equipment be purchased and the older equipment be placed at one of the mountain schools if needed or in better shape than what they have in their cafeterias.

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Seconded
Keffer, Jamie	Absent
Richards, Bret	Motion

**12.5 Consider Approval of GANN Limit Resolution #2015-168**

**Summary: The GANN Limit is an annual calculation to determine the district's limit on Government spending. This is a constitutional requirement.**

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Motion
Keffer, Jamie	Absent
Richards, Bret	Seconded

**12.6 Consider Approval of District Donations**

**Summary: \$100 to Mineral School from Swinging Squares**

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Seconded
Keffer, Jamie	Absent
Richards, Bret	Motion

**12.7 Consider Approval of Resolution #2015-167 Instructional Materials Fund**

**Summary:** This resolution certifies that the District is providing sufficient State adopted materials.

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Motion
Keffer, Jamie	Absent
Richards, Bret	Seconded

**12.8 Consider Approval of Authorizing Signatures**

**Summary:** As of 10/1/14 the new Business Manager and new Superintendent will be listed as a new authorized signer for the District.

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Motion
Keffer, Jamie	Absent
Richards, Bret	Seconded

**13. ITEMS FOR DISCUSSION**

**13.1 Parking Lot @ A.E.S.**

Richard Hassay, Superintendent open the discussion with the Board regarding 2 areas of concern for parking at AES.

Parking is inadequate and there may be some alternatives. First, the gravel parking lot in front of the District Office has been surveyed for future upgrades. The Safe Routes to School Grant that was sponsored by the Tehama County Public Works was not submitted by the County Agency. Discussion was had by the group to possible get bids to have the gravel lot paved.

The second area of concern is the parking lot to the east of AES, owned by Mr. Minch. Mr. Minch has requested that parents not park in the vacant store parking lot. If parents continue to use the lot east of the school for drop off, pick up, and special events, Mr. Minch has requested that ASD purchase liability insurance in case of an accident on the lot not owned by the District but used by parents/family members of enrolled students. Would Mr. Minch be open for ASD to use the lot on specific days when AES knows that additional parking space would be needed?

Shannon Barrow, Board Member brought up the idea of possibly graveling the back parking area by the solar panels for additional parking? This lot could be used by staff and families to promote Healthy Living and add walking into a healthy lifestyle change.

Further discussion on the possibility of looking at “the big picture” of changing the ingress and egress of the lot to improve the daily flow of the parking lot and go out to bid to have current pricing of the project and possibly break up the project into 2 or 3 phases.

The board agreed that the project should go out to bid as this phase of the project would have no cost to the district and we would have a clearer picture of the costs for the project. The parking in the lot and flow of traffic during drop off, pick up and special events has been an ongoing issue for the school.

**14. COMMUNICATION**

**14.1 Antelope Teachers Association**

None

**14.2 CSEA Antelope Chapter**

None

15. **COMMENTS FROM THE AUDIENCE**

None

16. **COMMENTS FROM THE BOARD**

Jamie Hickok received a phone call and had a discussion with a parent that an employee of the District was dressed in inappropriate clothing at work. Discussion was had that the possibility of a notification be sent to all staff of ASD regarding professional attire while on duty.

Bret Richards thanked the audience members that travelled to the meeting tonight.

Shannon Barrow requested copies of the Brown Act for the Board Members every December and the annual organizational meeting so that new members can study the Brown Act and returning members can have a refresher course.

Dan Boone thanked the Booster Clubs of Manton and Plum Valley Schools for covering the cost of Science Camp for the students in each of their schools. Dan also welcomed Tammy Alamo to her new position in the District and thanked Maxine Barrett for her years of service with ASD and the School Board.

17. **DATE, TIME, AND AGENDA ITEMS FOR NEXT MEETING**

October 21, 2014 / Antelope District Board Room

18. **ADJOURNMENT**

Time: 7:30 P.M.

Motion: B.R. Seconded: J.H.

**Ayes: 4**

**Noes: 0**

**Absent: 1**

Respectfully Submitted,

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Richard E. Hassay, Superintendent

Date