

# ANTELOPE SCHOOL DISTRICT GOVERNING BOARD MEETING

DATE OF MEETING: TUESDAY, October 21, 2014  
TIME OF MEETING: 5:30 P.M. Closed Session  
6:00 P.M. Open Session

## BOARD MEMBERS:

DAN BOONE, PRESIDENT- *present*  
JAMES KEFFER, CLERK- *present*  
JAMIE HICKOK, MEMBER- *present*  
SHANNON BARROW, MEMBER- *present*  
BRET RICHARDS, MEMBER- *absent*

# EXPECT MORE

*“Preparing All Students for Opportunities at a Higher Level of Education”*

## MINUTES

1. CALL TO ORDER- ROLL CALL 5:30 P.M.
2. PUBLIC COMMENT ON CLOSED SESSION
3. CLOSED SESSION
  - (1) Walking Field Trip to AES Cafeteria, Computer Lab, and Classrooms
  - (2) Conference with Labor Negotiator - Government Code 54957.6  
Agency Negotiator - Richard E. Hassay  
Labor Negotiations  
Confidential Management
  - (3) Personnel
4. RECONVENE TO OPEN SESSION @ 6:25 P.M.
5. REPORT OUT OF CLOSED SESSION

Dan Boone, President reported out of closed session that the board members had gone on a walking field trip to view the Computer Lab remodel project and the Cafeteria update at AES. Nothing else to report.
6. PLEDGE OF ALLEGIANCE
7. ADDITIONS OR ADJUSTMENTS TO THE AGENDA

Revision to Item 10.7: Remove the wording “None at this time” in parenthesis.  
Remove Item 12.2 from agenda.
8. AUDIENCE TO ADDRESS THE BOARD

Judy Rucker requested clarification on wording from the last board meeting regarding left-over funds from the District Consolidation. Mr. Hassay explained that carryover funds were brought

into the District Consolidation but they were not “left-over” funds but “carry-over funds” from year to year.

Tom Knight, Manton Realty explained that the property that is for sale in Manton doesn’t have any ingress or egress to the subject property @ 31357 and 31355 Wild Mustang Trail. A 30 feet easement to the property from Forward Road to the listed property address from Manton Elementary School/Antelope School District is being requested.

Rich Hassay, Superintendent announced that he has spoken with the District’s Legal Council and the following items are being researched: “Prescriptive Easement” and “Gift of Public Property”. Mr. Hassay will report back to the Board at the next Board Meeting.

Helen Rucker, Head of Transportation at ASD requested help with parking the busses following fieldtrips in the afternoon. Last week when 3 busses returned from fieldtrips in the afternoon, they all pulled into the gravel lot but they were unable to pull into their parking spots because parents and visitors had parked and blocked the bus parking spaces.

Mr. Hassay responded that he is working on the issue and is hoping to have the road to the solar yard packed with road base to have more available parking spaces for the staff. This would open more parking spaces for those family members picking up in the afternoon and dropping off in the mornings.

## 9. CONSENT CALENDAR

All matters listed under the consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or public requests specific items be discussed and/or removed from the Consent Calendar.

9.1 **The Minutes of:** Regular Meeting: September 16, 2014

9.2 **Warrants List for:** September, 2014 of \$249,033.38

9.3 **Interdistrict Requests**

- a. **Outgoing** 0
- b. **Incoming** 3

Dan Boone, President requested a consolidation of copy machine businesses that are used throughout the District since the consolidation, also be consolidated to reduce the number of invoice paid monthly.

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Motion to approve Consent Calendar
Keffer, Jamie	Seconded
Richards, Bret	Absent

## 10. REPORTS

### 10.1 **Antelope Elementary School Principal’s Report**

Rich Hassay, Principal/Superintendent reported AES enrollment is at 402 students.

Recent events include students attending Farm Day @ the Tehama District Fairgrounds, with two of the AES students presenting 20 minute presentations throughout the day. Cal Fire completed their inspections and a fire drill with the students with Cal Fire on campus to oversee the drill. The drill was completed and passed. EADMS Math Assessments have been completed and the Literacy Center Tier III Interventions at AES and BMS are in place.

#### **A.E.S. Literacy Center Presentation**

Rich Hassay introduced Stephanie Marine and Sheena Owens and the Literacy Center Presentation followed.

Stephanie Marine explained how students qualify to be in the Tier III Programs which is through scores on past assessments. The main focus in the Center is on phonemic awareness, phonics,

reading, site words, and spelling. 80 students filter through the Literacy Center every day along with certain grades also working in the computer lab when the Center is impacted with a high number of students.

Parents were notified and presented data at their Parent/Teacher conferences. Parents seemed to be happy to see a “team effort” contributing to their student’s success.

Progress monitoring will begin on Wed. 10/22/14. Sheena and Stephanie continue to attend trainings for programs that can be implemented into the Literacy Center.

### **10.2 Berrendos Middle School Principal’s Report**

Jim Weber, Principal announced that Student Council Elections were held at BMS on Friday 10/13/14 and the winners are posted on the school website and the council has already met for their first meeting.

Enrollment at BMS is 246. The 8<sup>th</sup> graders have a field trip schedule to Shasta College and Simpson University. The Matador Program is in progress and students that show a 3 year deficiency in mathematics are now in a pull-out program for an additional 20 minutes per day. It’s a short program but when these students meet their grade level objective they will then discontinue this part of the daily program.

The first Student of the Month is Lindsay Harrison. The Leadership Team attended the Gear-Up Conference and Jim is researching some Professional Learning through the Gear-Up Program.

A new fund raiser is being organized: the “Matador Run” and proceeds will help support the 8<sup>th</sup> grade college visitations.

### **10.3 Manton Elementary School Administrative Designee’s Report**

Barney Thomas, Administrative Designee announced that enrolment at Manton School is 39 and Plum Valley School is 21. Manton School and Plum Valley School students attended the 6<sup>th</sup> grade Science Camp and had a great time and there were not any discipline problems at camp.

The Manton School Intervention programs are up and running and the staff are seeing improvement already. The Let’s Go Learn and Math Training Program are working well.

The students are scheduled for a field trip to Hawes Ranch and Coleman Fish Hatchery. Manton School received a donation of \$100 and Cathy Hudson, Librarian will purchase Accelerated Reading Books for the library.

### **10.4 Plum Valley Elementary School Administrative Designee’s Report**

Karen Worley, Teacher at Plum Valley School reported on activities at Plum Valley School. The students had a walking field trip to a local Pumpkin Patch (in the rain). The 6<sup>th</sup> graders that attended Science Camp had a wonderful time, and the 4<sup>th</sup> graders attended Farm Day today. Two of the students returned to school want to join the local 4-H Club.

The students and staff have participated in two Intruder Alert drills and learning from each drill. Walmart visited both Manton and Plum Valley with 10-\$50 gift cards for each site and 10 gift bags with school supplies for each site also. A Reading Incentive Program has begun with students asked to read 20 minutes per night/80 minutes per week with reaching Mount Lassen as the final goal-possibly a field trip to Mt. Lassen Park as a reward for participation in the program. Red Ribbon Week activities are planned for the last week in October.

Mrs. Worley thanked Mr. Hassay and the School Board for making the transport to BMS for the upper graders happen.

Parent Conferences had 100% attendance by all families.

### **10.5 Curriculum Report**

Teresa Cottier, Curriculum Coordinator reported that there is a “common-thread/common theme” to this year’s work with the students in the ASD and collaboration is the “key”.

Testing is completed for the ELL students this week using the CELDT test included a total of 66 TK-8<sup>th</sup> graders from the four schools in the District. A special thank you to Lisa Feser and Susie Carter for administering the student assessments.

3<sup>rd</sup>-8<sup>th</sup> grade teachers are administering their Fall ELA and Math benchmarks using EADMS, the new district-wide assessment system. Thanks you to all of the teachers for embracing the system. A special thank you to Corey LeVier who has invested much time into making sure the Aeries student information system is synced with the EADMS assessment system.

Professional Learning Communities (PLC's) are scheduled for 2 days (1 in Dec. and 1 in Mar. where teachers will come together at grade level spans to look at student writing and to collaborate around the data from our benchmarks.)

James Keffer, Member requested a presentation on the assessment data sometime this year. Teresa responded that a presentation can be presented but there won't be a true comparison over last years assessments because this is the first year of the new assessment system.

### 10.6 Superintendent's Report

Richard Hassay, Superintendent reported the District enrollment is at 710 students. There was a staff training this week, presented by Karissa Morehouse, on the "Brainfuse" Program which in an online homework help program for students and parents through the Tehama County Library.

All sites have completed their parent/teacher conferences.

The Brown Act has been handed out to Board Members.

### 10.7 Attendance Report (None at this time)

Month 1 attendance is at 97.26 for 14/15 compared to 97.11 in 13/14. BMS is leading the way in high attendance.

## 11. PUBLIC HEARING

11.1 None

## 12. ITEMS FOR ACTION

### 12.1 Approval of Personnel Changes

New Hires: Teresa Jenkins, BMS Secretary  
Nichole Zastrow, Custodian

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Seconded
Keffer, Jamie	Motion to approve.
Richards, Bret	Absent

### 12.2 Consider Approval of Staffing Recommendations:

Request for Leave of Absence: Edith Pasillas, Bilingual Assistant/BMS

### 12.3 Consider Approval of Interim EL Reclassification Criteria

Teresa Cottier addressed the Board on the reclassification due to no longer having the CA. State Standards Testing. The District will need to have Interim Criteria for this one year only. CELDT Assessments for 1 more year. The District must use the EL Benchmark through EADMS OR a Writing Benchmark OR Current Based Measurement of Aimsweb. Local Government states that ASD must have something in writing for Grades 2-8 as to which assessment programs will be used.

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Motion to approve.
Keffer, Jamie	Seconded
Richards, Bret	Absent

**12.4 Consider Approval of District Donations  
Lassen-Lumas Chapter 1914 of E. Clampus Vitus, Inc. - for Manton School Accelerated Reading Program \$100.00**

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Seconded
Keffer, Jamie	Motion to approve
Richards, Bret	Absent

**12.5 Consider Approval of Amended Conflict of Interest Code: Resolution# 2015-169  
The District is required to amend its Conflict of Interest Code**

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Motion to approve
Keffer, Jamie	Seconded
Richards, Bret	Absent

**12.6 Consider Approval of Easement Request - Manton School Property  
Subject school property 31357 and 31355 Wild Mustang Trail, Manton, CA  
Item tabled. Mr. Hassay will update the Board with information from legal counsel at the next meeting.**

**12.7 Consider Approval of Matador Run  
Fundraiser for the 8<sup>th</sup> grade trip  
Funds raised will be used for college visitations.**

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Seconded
Keffer, Jamie	Motion to approve.
Richards, Bret	Absent

**12.8 Consider Approval of: American West Bank - Remove/Add Signers  
U.S. Bank - Remove/Add Signers  
UMPQUA Bank - Remove/Add Signers**

**American West Bank**

**U.S. Bank**

The Business Office needs to update the signers on the following Accts:

Remove: Maxine Barrett, Business Manager      Add: Tammy Alamo, Business Manager

Remove: Todd Brose, Superintendent      Add: Richard Hassay, Superintendent

**UMPQUA BANK:**

Remove: Teresa Cottier, Maxine Barrett, Vicki Mortenson

Add: Jim Weber, Mindy Dent, Tammy Darnall

Boone, Dan	Aye
Barrow, Shannon	Aye
Hickok, Jamie	Seconded
Keffer, Jamie	Motion to approve
Richards, Bret	Absent

**13. ITEMS FOR DISCUSSION**

**13.1 Parking Lot @ A.E.S.**

Richard Hassay was asked to get bids to pave the gravel lot. The last bid for the current paved lot and the gravel lot was over \$100,000. Mr. Hassay will request bids for the gravel lot but would like to add a request for adding road base to the dirt road going back towards the solar

field so that it can be used for additional parking this winter also. The Board directed Mr. Hassay to add the road base to the bid request.

**14. COMMUNICATION**

**14.1 Antelope Teachers Association**  
None

**14.2 CSEA Antelope Chapter**  
None

**15. COMMENTS FROM THE AUDIENCE**

None

**16. COMMENTS FROM THE BOARD**

None

**17. DATE, TIME, AND AGENDA ITEMS FOR NEXT MEETING**

November 18, 2014 / Antelope District Board Room

**18. ADJOURNMENT**

Time: 7:32 P.M.

Boone, Dan	Aye
Barrow, Shannon	Motion to adjourn.
Hickok, Jamie	Aye
Keffer, Jamie	Seconded
Richards, Bret	Absent

Respectfully Submitted,

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Richard E. Hassay, Superintendent

Date